

## Side-by-Side of Required Information for New Starts/Small Starts Evaluation and Rating

Reporting Item	Required Information	New Starts	Small Starts	Very Small Starts	Exempt
<b>Project Background</b>					
Project Description	Project Description Template				
Make the Case Document*	Narrative, Data, Maps, Graphics				
Certification of Technical Methods and Planning Assumptions	Signed Certification				
Documentation of existing, benefiting transit riders in corridor	Data, methodology, maps of affected routes, evidence of benefit for affected riders				
<b>Project Maps</b>					
Project Site Map	Map				
Vicinity Map	Map				
<b>Capital Costs</b>					
Standard Cost Categories, including schedule, inflation, and funding	SCC Worksheets				
Annualized Cost Worksheets for Build and Baseline	SCC Worksheets				
<b>Travel Forecasts**</b>					
User Benefits Forecasts	Summit Reports				
Thematic Maps and Legend	Summit Output				
Summary of Travel Forecasts	Travel Forecast Template, Narrative, Data (as necessary)				
<b>O&amp;M Costs</b>					
Summary of O&M Cost Productivities	Narrative, Data				

\* Evaluated as an "Other Factor." Submission of any other "Other Factor" is optional.

\*\* Simplified travel forecasting procedures and results may be acceptable for Small Starts projects. Sponsors should discuss such procedures with FTA.

Reporting Item	Required Information	New Starts	Small Starts	Very Small Starts	Exempt
<b>Project Justification</b>					
Mobility Improvements	Mobility Improvements and Cost Effectiveness Template				
Cost Effectiveness (2030)					
Cost Effectiveness (Opening Year)	Cost Effectiveness for Small Starts Template				
Annualization Factor Justification	Narrative, Data				
<b>Transit Supportive Existing Land Use and Future Patterns</b>					
Quantitative Land Use Information for New Starts	Quantitative Land Use Information Template				
Qualitative Land Use Information for New Starts	Qualitative Land Use Information Template, Narrative, Data, Maps				
Quantitative Land Use Information for Small Starts	Quantitative Land Use Information for Small Starts Template				
Qualitative Land Use Information for Small Starts	Qualitative Land Use Information for Small Starts Template, Narrative, Data, Maps				
<b>Other Factors (Optional)</b>					
Evidence of Economic Development, Congestion Pricing, and other project benefits	Narrative, Data, Maps				
<b>Local Financial Commitment***</b>					
Financial Plan Summary	Finance Template				
Checklist for Financial Submittals	Checklist				
20-year Capital Operating Plan	Financial Plan, 20-Year Cash Flow				
20-year Operating Financial Plan	Financial Plan, 20-Year Cash Flow				
Evidence of Agency Financial Condition	Audited Financial Statements				
Evidence that Project O/M Costs are Within 5% of Systemwide O/M Costs	O/M Cost Analysis				
Supporting Financial Documentation	Narrative, Plans, Data, etc				

\*\*\* Assumes Small Starts/Very Small Starts qualify for streamlined financial evaluation. If not, New Starts financial reporting requirements must be met, but only covering the period up to and including the opening year.